PERSONNEL
August 26th, 2026

Call to order

The Committee meeting was called to order at 10:03 a.m. by Brad Steiner, Personnel Chairman. Committee members present were Mark Gilberts and Brian Reynolds. Derek Flasnburgh and Carl Orr were absent. Also present were Tom Cornford, County Board Chairman; Kyle Kozelka, Hwy Commissioner; and Roberta Fisher, County Clerk.

Verify posting

Steiner verified that the meeting notice was properly posted at the Courthouse, Administration Building and on the county website.

Approval of Minutes

Motion by Gilberts, second by Reynolds to approve the minutes of the July 29th Personnel Committee meeting. The motion carried with no negative votes cast.

New Staff Introductions

There were no new staff introductions today.

New Hires

There have been no new hires since last meeting.

Position Openings

- Clerk III – UW-Extension Office
- Highway Patrolman
- Birth to 3 & Children's Long Term Support Social Worker
- Youth Justice Parenting Education Case Worker
- Community Support Program Case Manager

Hiring Ordinance Update

The Clerk asked the Personnel Committee to clarify how much involvement they want to have in the hiring process, including part-time and temporary positions.

Steiner stated that while the committee does not need to participate in hiring part-time employees to fill vacancies, they would still like to receive monthly updates on who has been hired. This could be done by providing a list of new hires or by having the department heads attend a meeting to give the update in person.

For all full-time positions and newly created positions, the committee retains the authority to approve or deny the hire and to make recommendations as needed to the Finance Committee for positions

requiring additional funding. The Clerk will share this guidance with the department heads at their next meeting.

Overall, the policy is clear, except in the areas of part-time vacancy hires and contracted or temporary hires.

Next Meeting September 23rd, 2026, at 10 a.m.

Adjournment Cornford moved; Reynolds second to adjourn. The motion carried unanimously, and the meeting adjourned at 10:23 a.m.

Roberta A. Fisher
County Clerk