PERSONNEL
July 29th, 2026

Call to order

The Committee meeting was called to order at 10:00 a.m. by Brad Steiner, Personnel Chairman. Committee members present were Mark Gilberts, Brian Reynolds, Derek Flansburgh, and Carl Orr. Also present were Tom Cornford, County Board Chairman; Dan McWilliams, HHSD Director; Susan Hilger, Justice Programs Coordinator; Gigi Collins, Property Lister; Laura Johll, Child Support Administrator; Kyle Kozelka, Hwy Commissioner; Angie Martin, 911 Coordinator, and Roberta Fisher, County Clerk.

Verify posting

Steiner verified that the meeting notice was properly posted at the Courthouse, Administration Building and on the county website.

Approval of Minutes

Motion by Reynolds, second by Orr to approve the minutes of the June 24th Personnel Committee meeting. The motion carried with no negative votes cast.

New Staff Introductions

Laura Johll, Child Support Administrator, introduced Megan Beisker as the newly hired Child Support Investigator. Beisker started this position on June 30th. She previously worked for 3M for 18 years.

New Hires

Alyssa Darling has been hired as a Social Worker II in Health & Human Services. Darling is finishing up an internship in Vernon County. She has been working part time for Crawford County and will become full-time on August 31st.

Braden Folbrecht has been hired as a Traffic Officer and began employment on Monday, July 27th. He previously worked for the city of Mt. Horeb.

Position Openings

Social Worker IV-Therapist position is currently vacant. There are four interviews scheduled on Friday.

ES Specialist PCR Reviewer

Dan McWilliams, HHSD Director, came before the Personnel Committee to ask for approval of a newly created position in the Economic Support Department. This position will be fully funded by the state. The focus of this position will be on quality assurance within the FoodShare Program. This position will be paid 4% above that of an Economic Support Specialist.

Motion by Orr, second by Reynolds to approve the ES Specialist PCR Reviewer job description and set the wage at 4% above the ESS position. A new wage category will be made within the General Wage Appendix. The motion carried with no negative votes cast.

SW II Vacancy

Lisa Trumm will be retiring from her position at the end of November. She currently serves as a Social Worker II, working in the Birth to 3, Children's Long-Term Support, and Adult Protective Services programs.

McWilliams, HHSD Director, is requesting approval to hire a replacement prior to her retirement. This would allow for an overlap period during which both employees work in the position until Lisa's final day.

Motion by Reynolds, second by Orr to approve the request to advertise and hire for this position immediately, allowing for a little over two months of overlap for training. The motion carried with no negative votes cast.

GIS Mapping Position

Angie Martin, 911 Coordinator, is requesting approval to hire a part-time person to perform GIS mapping and addressing duties.

Martin was under the impression that a job description had already been approved and a wage was set. However, this was not done.

Motion by Steiner, second by Gilberts to grant Julie Cipra, former 911 Coordinator, permission to access the county server to help with getting this position created. Motion carried with no negative votes cast.

PT & Contract Positions Hiring Discussion

Brad Steiner, Personnel Chair, added this discussion to the agenda because the process for filling part-time and contracted positions is not very well defined. Steiner is requesting that all new hires—not just full-time employees—receive final approval from the Personnel Committee. He noted that this step has been overlooked in the past and feels the committee should have the final decision

The committee agrees that the current hiring process is already established, but that clarification should be added to explicitly state that part-time and contracted positions are included.

The Clerk will work with Corporation Counsel on this request and bring it back to Personnel meeting next month.

Closed Session

Motion by Gilberts, second by Orr to move into Closed Session pursuant to Section 19.85(1)(f) to discuss interdepartmental

communication concerns. The motion carried unanimously upon call of the roll.

Open Session — **Motion by Orr, second by Gilberts to move into Open Session pursuant to Section 19.85(2). The motion carried with no negative votes cast.**

Motion(s) after Closed Session — There was no motion made following closed session.

Next Meeting — August 26th, 2026, at 10 a.m.

Adjournment — Orr moved; Gilberts second to adjourn. The motion carried unanimously, and the meeting adjourned at 11:15 a.m.

Roberta A. Fisher
County Clerk