

CRAWFORD COUNTY HEALTH & HUMAN SERVICES DEPARTMENT

BOARD MEETING MINUTES

July 13, 2026

The regular meeting of the Crawford County Health and Human Services Board was held on Monday, July 13, 2026, in person and via electronic videoconferencing/teleconferencing at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 10:00 a.m. by Chair, Munson.

Roll Call showed board members Ellen Brooks, Mary Kuhn, Gari Lorenz, Linda Munson, Brad Steiner and Tucker Trefz were present along with non-board members Dan McWilliams, Director; Sonya Lenzendorf, Public Health Officer; and Mary Glawe, Clerk III
Absent/Excused: Joyce Roth and Harrison Heilman

- Posting of Meeting Notice verified by Dan McWilliams.
- Motion by Brooks to approve preceding meeting minutes as mailed, second by Steiner. Motion carried unanimously.
- Motion by Steiner to approve bills for \$8,837.91 second by Munson. Motion carried unanimously.

Public Participation Discussion on 2027 Health & Human Services Budget

- a. Public Input – in years past the public participation budget meeting has been held after the monthly board meeting; however, this year we are including it as part of the regular board meeting. There was no input from the public.
- b. Director 2027 Budget Discussion – we are in the preliminary stages of the 2027 budget and have received no indication from the State about funding changes. If we hire a Quality Assurance person for the ES Unit, we will receive additional funds. We would like to hire a part-time billing clerk for 20 hours/week. Our Electronic Health Care Record through Echo Advantage is no longer being supported for new updates/features. We will continue with Echo until further information is available.

Public Health Update – Sonya Lenzendorf

- Every three years a new Strategic Plan is written, which focuses on priorities in the department. A survey will be sent out soon to get feedback regarding priorities.
- Dawn has been working with Environmental Partnerships including Small Flood Prevention with Grant County, Livestock meetings, Ebola notifications, and Regional Water Testing.
- We have also been working on “Preparedness” –
 - Ebola -- 700 people come into the U.S. each day with low-risk Ebola contact
 - Storage Area – the “Go Kits” are being updated with current items needed

Key Fiscal Indicators

The Key Fiscal Indicators were presented for January through May. Currently, Placements, Payroll and Indirect are under budget. All other areas look good for this time of year.

Discussion – Board Member to Replace Amanda Schultz

Amanda Schultz has resigned from the Board, so we are looking for another nurse to replace her.

Public Health Resolution Discussion

Wisconsin ranks 49 out of 50 for Public Health funding. Other counties are submitting resolutions for additional funding and Dan will have Corporation Counsel draft a resolution for this board to approve next month and then onto the County Board.

Staff Changes and Recruitment

- Lisa Trumm, CLTS & B-3 Social Worker, will be retiring at the end of this year. Dan would like to start recruitment in mid-August and hire in mid-September for training and will go to Personnel regarding this.
- A job description has been developed for the new ES Quality Assurance position. This is fully funded by GPR money from the State and we have staff interested in this position.
- Dan Nordstrom, MH Therapist, has resigned. Recruitment is open through 07/24/26.
- Alyssa Darling was hired as our Youth Justice & Parenting Education Case Worker. She will begin working Friday's only starting 07/24/26 and will be full time as of 08/31/26.

Agency Updates

Discussed Federal DOJ opinion on Home and Community Based Waivers (Family Care and CLTS) that affects people with disabilities.

Public Comment

None

Next Board Meeting

Monday, August 10, 2026, at 10:00 a.m.

Adjournment

Motion to adjourn by Brooks, second by Steiner. Motion carried unanimously. Meeting adjourned at 11:05 a.m.

Respectively submitted,

Dan McWilliams
DM:mpg