PUBLIC PROPERTY
July 8th, 2026

Call to order

The meeting was called to order by Chairman Derek Flansburgh at 9:00 a.m. Committee members Linda Munson and Greg Russell were present. Also present were Tom Cornford, County Board Chairman; John Poots, Maintenance; Connie McCullick, IT Director; and Roberta Fisher, County Clerk.

Verify posting of Meeting Notice

Chairman Derek Flansburgh verified that the meeting notice was properly posted.

Approval of Minutes

Motion by Munson; second by Flansburgh to approve the minutes from the May 13th Public Property meeting. The motion carried unanimously.

Invoice and Proposals

Connie McCullick presented her vouchers for approval. The Clerk presented a Bernie Buchner invoice and two proposals for consideration.

Motion by Russell; second by Munson to approve the IT Department vouchers, Bernie Buchner invoice, and proposal to upgrade the JACE-8000 to JACE-9000 , software and maintenance agreement. Johnson Controls 1-year contract for fire alarm inspection approval also. The motion carried unanimously.

Child Support- New Copier/ Printer

Laura Johll, Child Support Administrator, had reached out concerning their copier/printer. Due to ongoing maintenance issues, it was determined that this machine needed to be replaced. EO Johnson prepared two quotes for two different machines.

McCullick recommended the cost of the new machine could come from her IT Maintenance and Contract Services account. Moving forward, we will add an expenditure line-item account for copier/printer purchases.

Motion by Munson, second by Russell to approve the quote of $6,854.43 for the Ricoh IM-3510 for the Child Support Department. The motion carried with no negative votes cast.

Focus on Energy Rebate

The county received a rebate from Focus on Energy in the amount of $38,688.60. John Poots is requesting to use this rebate on updating the Administration Building lighting to LED.

Motion by Russell, second by Munson to recommend usage of the funds to upgrade the lighting to LED at the Administration Building to

the Finance Committee. Finance Committee will have final authorization of the funds. The motion carried unanimously.

IT Report

Connie McCullick, IT Director, informed the committee today that the county website is not ADA compliant. EvoGov includes ADA compliance updates and cleanup in their website proposal. This would cost an additional $150 per month, which can be supported within the IT budget.

Motion by Flansburgh; second by Munson to approve the EvoGov proposal above. The motion carried with no negative votes cast.

Maintenance Dept Report

John Poots, Lead Maintenance, updated the committee from the Maintenance Department.

Allen Roofing is currently working on the overhang roof at the Admin Building to repair a leak.

John is requesting that a notice be issued that the use of portable space heaters is strictly prohibited due to safety concerns and technical issues in critical areas. The Clerk will send an email to Department Heads to ensure enforcement within their departments.

Next Meeting

August 12th, 2026, at 9:00 a.m.

Adjournment

Russell moved, Munson second to adjourn the meeting. The motion carried and the meeting adjourned at 9:32 a.m.

Roberta A. Fisher
County Clerk