PERSONNEL
June 24th, 2026

Call to order

The Committee meeting was called to order at 10:00 a.m. by Brad Steiner, Personnel Chairman. Committee members present were Mark Gilberts, Brian Reynolds, Derek Flansburgh, and Carl Orr. Also present were Tom Cornford, County Board Chairman; Dan McWilliams, HHSD Director; Avery Cuff, SWIV; and Roberta Fisher, County Clerk.

Verify posting

Steiner verified that the meeting notice was properly posted at the Courthouse, Administration Building and on the county website.

Approval of Minutes

Motion by Orr, second by Gilberts to approve the minutes of the April 29th, May 13th, and May 20th Personnel Committee meetings. The motion carried with no negative votes cast.

New Staff Introductions

Dan McWilliams introduced Avery Cuff as the newly hired SW IV-Therapist in Health and Human Services Department.

Cuff started on April 13th. She graduated from Viterbo University, then went to UW-Madison for the master's program. She worked in Jefferson County for two years doing Child Protective Services.

New Hires

Megan Beisker was hired as the new Child Support Investigator. She will be starting on June 30th and will come to the July meeting for introduction.

Position Openings

McWilliams notified the Personnel Committee today that he received a letter of resignation from Dan Nordstrom. He will be advertising for that position. This is a Social Worker IV-Therapist position.

There is an opening for a Traffic Deputy in the Sheriff's department. Brad informed the committee today that they have four qualified and experienced candidates.

Department Head Meeting Update

The Clerk shared some discussions that were had at the Dept Head meeting on June 18th.

Gary Koch, Gerry Krachey, and Linda Munson attended the meeting.

- 2026-2027 Committee Appointments were shared with the Dept. Heads.
- 2026-2027 Directories have been printed.
- 2027 Open Enrollment for health insurance is October 5th – 30th.
- 2027 Health Insurance rates have been released.

- Wisconsin County Mutual provided the clerk with some virtual options for Ethics and Boundaries trainings
- Rose Dull shared some new forms and information with the department heads regarding the payroll and timecard process.

Closed Session **Motion by Orr, second by Gilberts to move into Closed Session pursuant to Section 19.85(1)(f) to discuss Personnel Disciplinary matters. The motion carried unanimously upon call of the roll.**

Open Session **Motion by Flansburgh, second by Orr to move into Open Session pursuant to Section 19.85(2). The motion carried with no negative votes cast.**

Motion(s) after Closed Session There was no motion made following closed session.

Next Meeting July 29th, 2026, at 10 a.m.

Adjournment Flansburgh moved; Reynolds second to adjourn. The motion carried unanimously, and the meeting adjourned at 10:50 a.m.

Roberta A. Fisher
County Clerk