

PUBLIC PROPERTY

May 13th, 2026

Call to order	The meeting was called to order by Chairman Derek Flansburgh at 9:00 a.m. Committee members Linda Munson and Greg Russell were present. Also present were Tom Cornford, County Board Chairman; John Poots, Maintenance; Holly Tanner, Clerk of Court, Nicole Aselson, Chief Deputy Clerk of Court; Heidi Becwar, Judicial Assistant; and Roberta Fisher, County Clerk.
Verify posting of Meeting Notice	Chairman Derek Flansburgh verified that the meeting notice was properly posted.
Approval of Minutes	Motion by Munson; second by Russell to approve the minutes from the April 8 th Public Property meeting. The motion carried unanimously.
Invoice and Proposals	Motion by Russell; second by Munson to approve the IT Department vouchers presented for approval today. The motion carried unanimously.
MG&E Invoice-Generator	Angie Martin, 911 Coordinator, has requested to have this monthly invoice paid from a county expense account, rather than the Dispatch account. Moving forward, this invoice will be routed to the County Clerk's Office and paid from the Law Enforcement Gas account (100.40.52111.224) for the remainder of this year. As we prepare for the 2027 budget, we will need to restructure the gas expense accounts to accommodate for the new jail.
Courthouse Basement Foundation	Pictures were shared with the Public Property Committee members today of the cracks in the foundation at the Courthouse basement ("Dungeon"). Discussion to determine whether filling the cracks with a compound would be an appropriate repair approach. The cracks were recently pointed out to Kraemer Brothers during a walkthrough. The topic is scheduled for further review at the upcoming OAC meeting with Kraemer Brothers on Thursday, May 21st.
IT Report	No report available for the IT Department, as they are working on setting up the new phone system today.

**Maintenance
Dept Report**

The elevator at the courthouse has been reprogrammed, so now a fob is needed to go down to the basement.

Ongoing mechanical training for John and Kevin at the Justice Center.

Next Meeting

June 10th, 2026, at 9:00 a.m.

Adjournment

Russell moved, Munson second to adjourn the meeting. The motion carried and the meeting adjourned at 9:25 a.m.

**Roberta A. Fisher
County Clerk**