

PUBLIC PROPERTY

January 7, 2026

Call to order	The meeting was called to order by Chairman Derek Flansburgh at 9:00 a.m. Committee members Linda Munson and Greg Russell were present. Also present were Tom Cornford, County Board Chairman; John Poots, Maintenance; Connie McCullick, IT Director; Dave Troester, Conservationist; Dennis Kirschbaum, DNR; Holly Tanner, Clerk of Court; Nicole Asleson, Chief Deputy Clerk of Court; and Roberta Fisher, County Clerk.
Verify posting of Meeting Notice	Chairman Derek Flansburgh verified that the meeting notice was properly posted.
Approval of Minutes	Motion by Russell; second by Munson to approve the minutes from the December 10th, 2025, Public Property meeting. The motion carried unanimously.
Invoice and Proposals	The Clerk presented invoices for approval today. • Bernie Buchner - \$5,690.00 Motion by Munson; second by Russell to approve payment of the Bernie Buchner invoice above and three proposals from Johnson Controls for maintenance on the fan motor. The motion carried unanimously.
Prairie Expansion Grant	Dave Troester, Land Conservationist, appeared before the committee to report that he has received a Conservation Aid Grant in the amount of \$2,111 to restore and potentially expand the planted prairie located at the southwest corner of the Administration Building. Troester initially presented a restoration expansion project request at the October 15th meeting, at which time he was advised to revisit the request once the grant determination was known. No action was taken at that meeting. The grant requires a 50/50 match; therefore, the county would be responsible for a matching contribution of \$2,111. Troester's proposal includes restoration and possible expansion of the prairie, as well as installing of signage estimated at approximately \$2,500. The restoration portion of the project wouldn't start until Kraemer Brothers removes their equipment, as the area is currently being used for staging.

Motion by Cornford; second by Russell to approve the project request to restore the planted prairie and install signage. Expansion of the prairie will be considered after the restoration is completed. The motion carried unanimously.

**Fair Coordinator
Office Space**

The Fair Committee is requesting office space for the Fair Coordinator. Currently, the Fair Coordinator shares space within the UW-Extension office; however, this arrangement is not suitable due to personnel concerns. The Fair Coordinator is typically in the office only two days per week, generally on Tuesdays and Thursdays.

Several options were discussed, and the committee ultimately determined that sharing the County Board Chairman's office would be an appropriate temporary solution, with the possibility of exploring a more permanent arrangement in the near future.

The Clerk will pass along the information to the Fair Committee members.

**DA Window
Shades**

Mara Mathis, District Attorney's office, submitted a proposal from Hermesen's Ace Home Center for four new solar shade panels for the DA's office in the amount of \$1700.

Motion by Munson, second by Russell to approve the proposal in the amount of \$1,700, including installation. The motion carried unanimously.

**IT Dept
Report**

Connie McCullick, IT Director, presented her monthly vouchers for approval.

Motion by Russell; second by Munson to approve IT vouchers for payment. The motion carried unanimously.

McCullick also presented two proposals from Access Security to add four access controllers for the Courthouse doors. Proposal #1, in the amount of \$15,086, would include installing a new enclosure panel mounted below the existing panel. Proposal #2, in the amount of \$19,058, would replace the existing panel and incorporate the new boards into one larger enclosure. No action was taken on these proposals today. The proposals are for reference only at this time.

**Maintenance
Dept Report**

John Poots, Lead Maintenance, informed the committee today that he has hired Amy Arneson to fill Brenda Shimala's vacant position due to her retirement. Arneson started December 15th.

The clerk received a proposal from State-Line Construction to put up walls in the storage room upstairs in Human Services in the amount of \$25,980. This proposal will be placed on the agenda for the February meeting.

Next Meeting February 11th, 2026, at 9:00 a.m.

Adjournment Russell moved, Munson second to adjourn the meeting. The motion carried and the meeting adjourned at 9:45 a.m.

Roberta A. Fisher
County Clerk