



## Crawford County Land Conservation, Planning & Zoning

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### Private Onsite Wastewater Treatment System (POWTS) Maintenance & Servicing Report

The Crawford County Private Onsite Wastewater Treatment Systems (POWTS) Ordinance (Chapter 15) and Wisconsin Administrative Code (SPS 383.50-SPS 383.55) require that all POWTS be inspected **every three years** to certify that all systems are functioning properly to protect the safety and health of the public. Please contact a local **WI licensed service provider** (Master Plumber/ Pumper/POWTS Maintainer or Inspector) to schedule an inspection. For a list of local providers, please visit the Crawford County Sanitation webpage.

- **Note:** Pumping of a POWTS is not required unless the tank volume is greater than or equal to 1/3 of solids and scum or the wastewater reaches 12" below the tank inlet. This is determined by a WI licensed service provider and not a homeowner. All Information below is required for county acceptance. **Report must be submitted within 30 days of inspection/maintenance (SPS 383.55 Wis Admin. Code)**

Property Address

Owner Name

Phone Number

Parcel Number \_\_\_\_\_

↩ A LISENCED SERVICE PROVIDER MUST COMPLETE THIS FORM ↩

Signature of **WI Licensed Service Provider**

Printed Name & Credential Number

Date of Service

Please Answer the Questions Below Regarding the Tanks				Notes
Note: Tank evaluation must include a visual inspection identifying any missing or broken components, cracks, and leaks				
1: Was the septic tank and/or pump chamber pumped?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Couldn't Locate	
2: Gallons Pumped...	Tank 1:	Tank 2:	Tank 3:	
3: All wastewater from structure enters the tank?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
4: All tanks appear to be watertight and functional?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
5: All tank covers and risers are watertight and good condition?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
6: All tank covers secured and chained/locked?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
7: All tank baffle(s) are in place and functional?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	
8: Was the filter present and securely attached to the tank?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	
9: If the filter was present was the effluent filter cleaned?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	
10: All tank components functioning (pumps & alarms)?	<input type="checkbox"/> Yes <input type="checkbox"/> Pump <input type="checkbox"/> Alarm	<input type="checkbox"/> No <input type="checkbox"/> Pump <input type="checkbox"/> Alarm	<input type="checkbox"/> N/A	
Please Answer the Questions Below Regarding the Drainfield				Notes
11: Was the drainfield visually inspected	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Couldn't Locate	
12: Was there ponding, surface discharge, or signs of drainfield failure (spongey/soft ground)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	
13: Observation pipes & vent operational and intact?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Couldn't Locate	

**Note:** The sole intent of this document is to satisfy the Crawford County POWTS Maintenance program and does not contain sufficient data for a real-estate transaction.

12/10/2024