

Deputy Veterans Service Officer – Full Time

Crawford County is seeking a full-time Deputy Veterans Service Officer to assist veterans and their dependents in obtaining the federal, state, and county benefits they have earned through military service. This position provides direct case management, claims assistance, and veteran advocacy while working closely with the County Veterans Service Officer and partner agencies.

Examples of Duties

Assist veterans and dependents in determining eligibility for U.S. Department of Veterans Affairs (VA), State of Wisconsin, and county benefit programs. Develop, submit, track, and follow up on claims and appeals. Research VA regulations, policies, and medical and service records. Maintain accurate and confidential records using VA and state databases. Coordinate with federal, state, and local agencies. Assist with outreach, transportation coordination, and Veterans Service Commission activities. Serve as department lead in the absence of the Veterans Service Officer.

Qualifications

High school diploma required, additional education or experience in case management, veterans' benefits, or a related field preferred. VA accreditation required at hire or within six months (fingerprinting and federal background check required). Proficiency with Microsoft Office and strong administrative skills required. Knowledge of military culture and terminology is preferred.

Position Details

- Full-time, 37.5 hours per week
- Starting wage: \$ 22.55 per hour
- Excellent fringe benefits package
- Background check required

Interested candidates

Application deadline: September 30th, 2026, by 4:30 PM

Application is available at <https://www.crawfordcountywi.gov/jobs>

Please send resume with application to Laura Moore, CVSO, 225 N. Beaumont Road, Prairie du Chien, WI 53821 or email to lmoores@co.crawford.wi.gov.

Crawford County is an Equal Opportunity Employer