

POSITION OPENING
Deputy Clerk of Circuit Court

The Crawford County Clerk of Court is accepting applications
for a full-time **Deputy Clerk of Circuit Court**.

This position assists the public, attorneys, and other agencies with court-related functions, including processing legal documents, clerking court proceedings, jury processing, managing case files and financial transactions, preparing official court documents, supporting judges and staff, responding to inquiries, ensuring compliance with Wisconsin statutes and court rules, and performing other deputy clerk duties.

An associate degree or equivalent experience, is preferred; however, training will be provided for the right candidate.

Crawford County offers a competitive comprehensive benefits package, with a starting wage of \$22.55 per hour, and the opportunity to increase to \$25.51 per hour after one year based on performance.

Applications must be submitted by **Friday, March 13, 2026, at 4:30 p.m.**
The Crawford County Application for Employment is available on the County website at **www.crawfordcountywi.gov**.

Please submit applications by mail or fax to:

Crawford County Clerk of Court
Attention: Holly R. Tanner, Clerk of Court
220 N. Beaumont Road
Prairie du Chien, WI 53821
Fax: 608-326-0288

Crawford County is an Equal Opportunity/Affirmative Action Employer.