

# **JOB OPENING**

## **CRAWFORD COUNTY HIGHWAY DEPARTMENT**

Is accepting applications for the position of

## **DIESEL/HEAVY EQUIPMENT MECHANIC**

Applicants shall have graduated from an accredited high school or GED. This position requires five (5) years of experience as a mechanic in the repair and maintenance of various kinds of highway construction equipment. Preference for two years training at a technical school on gas and diesel engines, plus related mechanical training; or any acceptable combination of experience and training.

**Must possess a Commercial Driver's License with class BCD;** including Class A and endorsement N or ability to obtain Class A and endorsement N within a reasonable amount of time. Must have a clean driving record.

All persons applying must complete a new application.

**Applications will be accepted, and interviews and testing conducted, until position is filled.**

For information call 608-734-9500, Ext. #0 or Ext. #5 or email request for job description and application to [jcheck@co.crawford.wi.gov](mailto:jcheck@co.crawford.wi.gov) or go online at [www.crawfordcountywi.org](http://www.crawfordcountywi.org) or may be obtained from the Crawford County Highway Office located at 21515 State Highway 27, Seneca, Wisconsin. Email applications and resumes to [jcheck@co.crawford.wi.gov](mailto:jcheck@co.crawford.wi.gov), drop off or mail to Crawford County Highway Department, 21515 STH 27, P.O. Box 39, Seneca, WI 54654. Crawford County Highway Department is an Equal Opportunity Employer.

By Order of the Crawford County Highway Committee  
Kyle Kozelka, Commissioner

**POSITION TITLE:**

**DIESEL/HEAVY EQUIPMENT MECHANIC**

This is currently a Chapter 4 - Personnel Policy County Employment Position.

Starting wage ranges between \$26.03 per hour and \$29.28 per hour, based on experience.

On the first day of the month which begins following the completion of 30 calendar days of employment you are eligible for health insurance and sick leave. Immediately eligible for paid holidays. You receive (1) sick day per month which can be accumulated up to (100) days maximum. 80 hours of vacation received by the end of your 4th month worked, plus 80 hours after (1) year of service, 120 hours after (3) years of service; 160 hours after (8) years of service, and after (20) years of service (1) additional day is added per year with a maximum of (25) days total. Life Insurance coverage on the first of the month, following hire date.

There are (11) paid Holidays with (2) Floating Holidays per year.

State retirement is partially funded by the County with employee contribution at 6.95%.

Life insurance is paid by the County. Health insurance is currently provided through the State Standard Plan or qualified HMO. Employees have a \$1,000.00 deductible for a family plan and \$500.00 for a single health plan. Insurance premium co-pays are based on the HMO provider selected by the employee.

Longevity pay is paid after two (2) years of employment as a percentage of your base salary.



- Installs, assembles, tests, adjusts, maintains and repairs machinery or mechanical apparatus equipment, removes worn or broken parts and replaces with new or repaired parts;
- Performs work as assigned including, but not limited to, on mechanical equipment such as trucks, loaders, graders, tractors, dozers, mowers, and various other types of highway equipment and attachments;
- Test equipment after repairs to ensure proper operation and prepare written evaluations.
- Ability to work from oral and written instructions, sketches, blueprints;
- This position is not restricted to the above activities and the individual may be required to perform other jobs within the department should the need arise, and is requested to do so.

### **KNOWLEDGE, SKILLS AND ABILITIES:**

- Ability to respond quickly in emergency situations or during storm events.
- Considerable knowledge of road and highway maintenance and construction
- Considerable knowledge of occupational hazards and safety precautions.
- Ability to work from oral or written instructions.
- Must possess physical condition, agility and ability to perform essential job functions in varied working conditions.
- Ability/Knowledge of the methods, use of tools and equipment, and techniques used in mechanical work required for the position.
- Ability to assemble, copy, record, and transcribe data and information.
- Ability to utilize a wide variety of advisory and descriptive data and information, such as vehicle/equipment service and repair manuals, electrical diagrams, parts books, service bulleting, and general operating manuals.
- Ability to operate and make repairs and adjustments to various tools and equipment (i.e. measuring devices, hand and power tools, chain saws, shovels, brooms, truck, automotive and highway construction equipment such as earth moving equipment, mowers, snow plow, forklifts, etc.).
- Ability to weld steel, stainless steel, aluminum, cast iron using gas welding methods, electric stick rods, electric wire welding units.
- Experience in the use of gas and acetylene cutting and welding torches, plasma cutting units, and other similar equipment.
- Knowledgeable and able to utilize computer diagnostic equipment.
- Knowledgeable and able to perform equipment body work and painting of vehicles and equipment.
- Ability to identify workplace hazards and utilize best management practices.
- Ability to understand a follow oral and written instructions, respond to simple requests from others, and accept constructive criticism.
- Must possess physical condition, agility, and ability to perform essential job functions in varied working conditions.
- Ability to respond quickly in emergency situations or during major storms.
- Working knowledge of the characteristics of metal and other materials, such as strength, toughness, workability, etc.
- Ability and willingness to troubleshoot, repair and fabricate equipment for the safe operation of, and by, all employees.

**ADDITIONAL EXPERIENCE AND TRAINING:**

- Graduation from an accredited high school, or GED.
- Requires five (5) years of experience as a mechanic in the repair and maintenance of various kinds of highway maintenance, construction equipment, or a related field.
- Preference for two years training at a technical school on gas and diesel engines plus related mechanical training; or any acceptable equivalent combination of experience and training.

**ADDITIONAL REQUIREMENTS:**

- **Must possess a Commercial Driver's License with Class BCD:** including Class A and endorsement N or ability to obtain Class A and endorsement N within a reasonable amount of time. Must have a clean driving record.

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