



Extension
UNIVERSITY OF WISCONSIN-MADISON
CRAWFORD COUNTY

We Are Hiring!

Part-time Administrative Assistant

The Crawford County Extension office is accepting applications for a Part-Time Clerk III/Administrative Assistant. This position provides advanced administrative and program support to the Extension Department and provides responsive, courteous, and efficient customer service supporting departmental operations.

Applications will be accepted until May 30th, 2025 at noon.

To Apply: Crawford County Job Applications are required for employment and are available on the [Crawford County website](http://www.crawfordcountywi.gov/jobs), www.crawfordcountywi.gov/jobs, or can be picked up from the Crawford County Clerk's office.

Mail or email completed application, resume, and cover letter to: Crawford County Clerk's Office, Attn: Adam Hady, 225 N. Beaumont Rd., Suite 210, Prairie du Chien, WI 53821; 608-403- 1015 or adam.hady@wisc.edu.

Starting pay is \$18.17/hr with potential pay increase at 6-month mark and flexible work schedule.